



## 1. PAYMENT DETAILS SUMMER SCHOOL

### **Programme fee for one participant: EUR 850**

<b>Application Fee</b>	<b>Amount in EUR</b>
To be paid <b>before</b> the 31 <sup>st</sup> of March, 2019	€850

*Note: final deadline for application and payment is the 31<sup>st</sup> of March 2019.*

### **Bank details for the payment:**

<b>Bank name:</b>	Komerční banka Olomouc
<b>Bank address:</b>	Tř. Svobody 14, 772 14 Olomouc, Czech Republic
<b>BIC/SWIFT Code:</b>	KOMBCZPP
<b>Account no. (IBAN):</b>	CZ9801000000433855090287
<b>Account name:</b>	Palacký University
<b>Payment reference:</b>	State your name and "80901101"

All payments must be made no later than March 31, 2019. Besides EUR, the participant can also make the payment in a different currency. All bank transfer fees and exchange fees are to be covered by the participant. **Make sure you add enough money to the total cost to cover all bank charges connected with the transfer.**



## 2. TERMS AND CONDITIONS

*Please send the completed **application form** together with the **motivational letter**, the **signed terms & conditions**, and a **copy of your passport** to [niels.hexspoor02@upol.cz](mailto:niels.hexspoor02@upol.cz) before the **31<sup>st</sup> of March 2019**.*

1. The Organiser of the summer school (referred to as the **Organiser**) shall be the International Relations Office, Palacký University, Olomouc, Czech Republic.
2. The Participant of the summer school (referred to as the **Participant**) shall be any person who successfully applied to the summer school.
3. Each Participant shall be obliged to, within the specified deadline, send the signed **terms & conditions**, and pay an **application fee** as determined in the offer.
  - a. Incomplete application shall not be accepted by the Organiser.
  - b. The Participant shall be responsible for the correctness of all data indicated in the application form.
  - c. Based on a completed application form the Organiser shall decide on registration in the respective short-term study programme.
  - d. After registration, the applicant shall be obliged to pay the determined fee. The applicant shall be entitled to be accepted into the summer school only after the fee is transferred to the Organiser's bank account.
  - e. Within 30 days after the payment is made, the Organiser shall be obliged to send a Confirmation of Acceptance of the Participant.
4. For the purposes of obtaining a visa, the Organiser shall send to the Participant a Confirmation of Acceptance and an Invitation Letter specifying the address of stay during the summer school.
5. The Organiser shall be obliged to provide the Participants with accommodation throughout the summer school. The Participant shall be obliged to observe the rules and conditions of the accommodation facility.
6. The Organiser shall be obliged to arrange the summer school in such extent as presented to the Participant in the offer. The Organiser shall be entitled to decide on the dates and times of courses, excursions and trips.
7. A precise timetable including all courses, excursions and trips shall be published by the Organiser no later than 4 weeks before the beginning of the summer school.



8. The Organiser reserves the right, in case of unpredictable events (e.g. lecturer's illness), to change the dates of classes. The Participant shall be informed thereof without delay.
9. The Participant acknowledges that the agreed date of the summer school cannot be changed unless specified otherwise by the Organiser.
10. In case of an absence of the Participant in the scheduled programme, the Organiser shall not be obliged to provide for a substitute programme.
11. For excursions and trips specified in the offer of the summer school, the Organiser shall arrange for supervisors who will lead such excursion or trip. Any Participant not observing any instructions given by the Organiser might be excluded from such excursion or trip.
12. On the last day of the programme at the latest, the Organiser shall issue to the Participant a confirmation of completion. In case of successful completion of ECTS subjects, the Organiser shall also specify their credit values.
13. The Participant shall have travel and accident insurance concluded/arranged for the whole duration of the summer school.
14. The Participant hereby consents to personal data processing for administration purposes required by the programme.
15. €150 of the application fee is non-refundable.
16. In case of cancellation within 60 days prior to the commencement of the summer school, the Organiser shall charge the following cancellation fees:
  - a. 59 - 40 days prior to commencement: 25% of the price of the programme,
  - b. 39 - 20 days prior to commencement: 50% of the price of the programme,
  - c. 19 - 0 days prior to commencement and during the stay: 100% of the price of the programme.

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 I agree with the *Terms and conditions* of the summer school

Date .....

Name .....

Signature .....