

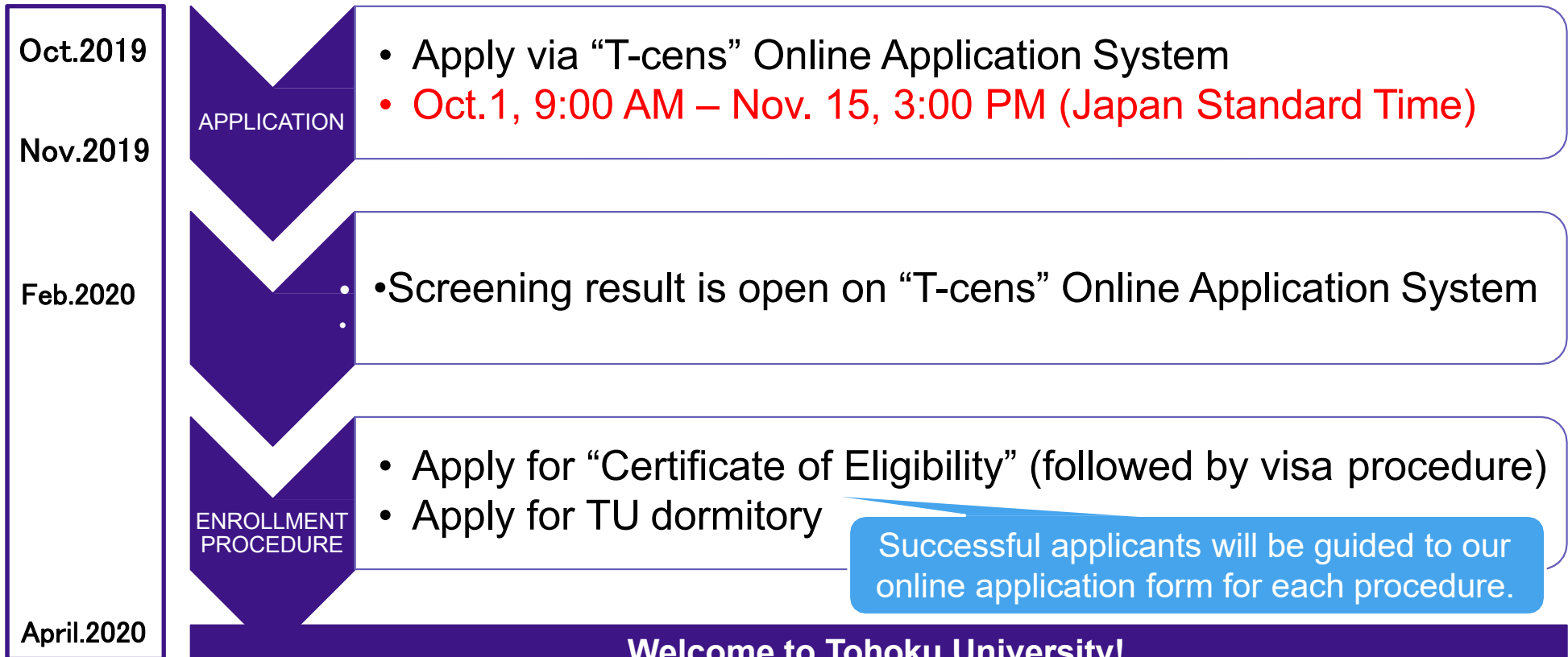


TOHOKU
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Tohoku University Exchange Programs

Application Overview

for 2020 Spring
enrollment



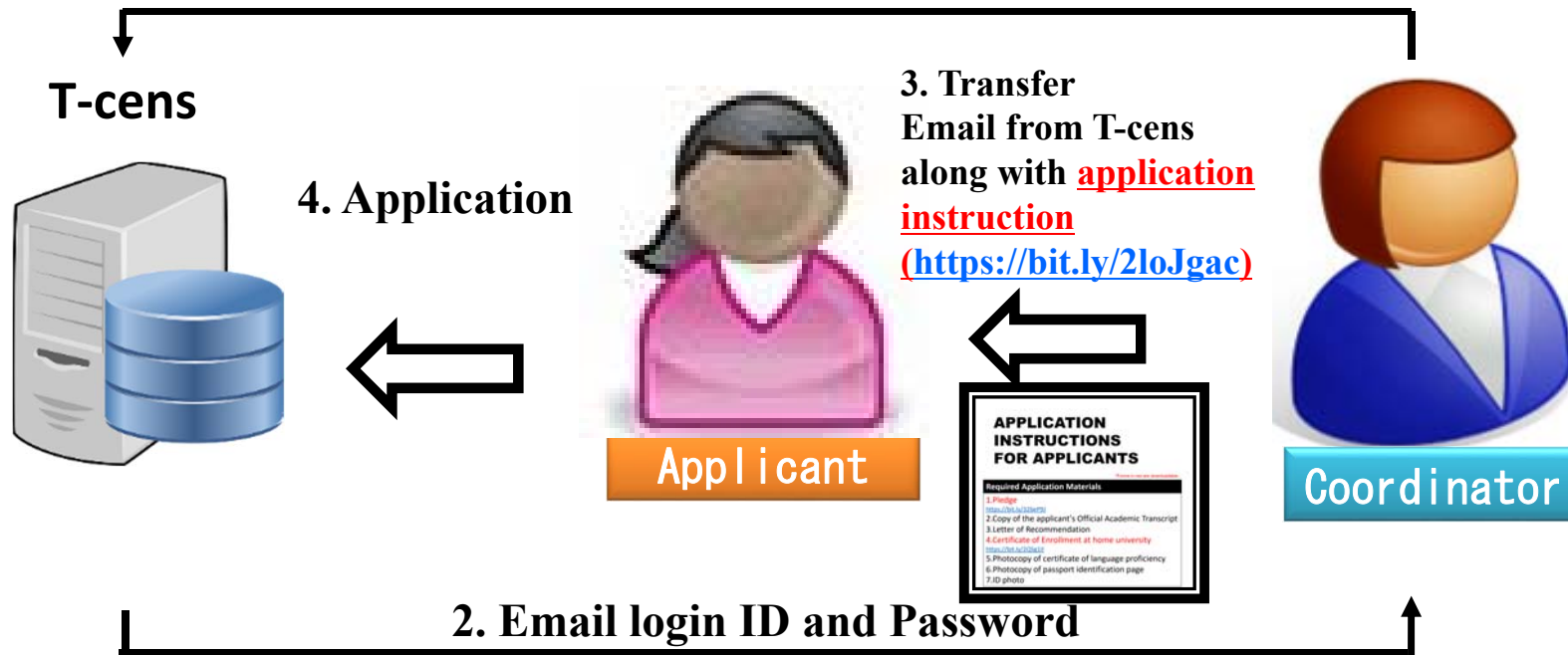


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Application Procedure

1. Nominate the applicant via T-cens(online application system)
2. Send ID and Password issued by T-cens along with log-in URL to the applicant
3. Applicant makes an application

1. Nomination





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Nomination

Get a nomination URL from the “T-cens” Online Application System


1. Visit the following webpage.

https://applicant.insc.tohoku.ac.jp/t-cens_tohoku_ex/new_user.php

System requirements

- Google Chrome (latest ver.)
- Mozilla Firefox (latest ver.)
- Microsoft Internet Explorer 9, 10 or 11
- *PC only (mobile platforms are not supported)

2. Enter your (coordinator’s) email address into the field.

1.  **Tohoku University**
Exchange Programs Online Application for 2018 Enrollment

This online application system is limited to students officially nominated by partner universities of Tohoku University. You are required to submit the application form and all supplemental application materials through the person in charge at your home university.

Please read the "Application Information" below carefully, and complete applications before the deadline.

[Application Information](#)

Application period for 2018 Fall enrollment:
from 9:00 AM, January 10, 2018 (Japan Standard Time)
to 3:00 PM, February 20, 2018 (Japan Standard Time)

2. Enter coordinator's email address and get a nomination URL.
Do NOT enter applicant's email address.
**Check coordinator's and applicant's email settings and make sure that they can receive emails from this system (mailto:ex@isc.tohoku.ac.jp).*

Coordinator's E-mail Address :

[CREATE]

Thank you for your interest in joining Tohoku University.

List of supplemental application materials

- Statement of Purpose/Study Plan, Pledge
JYPE
IBLA
COLABS
DEEP
DEEP Bridge(Undergraduates)
DEEP Bridge(Graduates)
- Copy of the applicant's Official Academic Transcript
(Include an explanation in English of the grading scale.)
- Letter of Recommendation by academic adviser at home university
- Certificate of Enrollment at home university(MUST use following prescribed form)
(Form)(Certificate of Enrollment)
- Photocopy of certificate of language proficiency

	JYPE	IBLA	COLABS	DEEP	DEEP Bridge
Undergraduates	TOEFL, TOEIC, IELTS, CAMBRIDGE, CET, TOEFL IBT® Test 79 or equivalent			Japanese: TTJJP-SPOT65 English: TOEFL IBT® Test 79 or equivalent (English test score is not required for those who obtain TTJJP-SPOT 65 or above)	
Graduates				JLPT N1 or equivalent score in Japanese	
Undergraduates					Japanese: TTJJP-SPOT65 English: TOEFL IBT® Test 79 or equivalent (English test score is not required for those who obtain TTJJP-SPOT 65 or above)
Graduates					TTJJP-SPOT 65 or TOEFL IBT® Test 79 or equivalent

- Photocopy of passport identification page
(Page with applicant's photo and name)
- ID photo (JPEG file, the aspect ratio must be 3:4)
- Application form for JASSO scholarship (only qualified applicants)
[JASSO scholarship information](#)
[JASSO scholarship Application form](#)



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Nomination

Nominate applicant(s)

3. You will receive an automated email from the system.

From: T-cens.support@applicant.insc.tohoku.ac.jp

Subject: [Tohoku University T-cens] Nomination URL

4. Visit the nomination URL provided in the email above.

5. Fill out all the required fields.

***Only standard English alphabetic characters and numbers are supported. Accented characters like "á", "ç", "ë" etc. are not accepted.**

6. Press the "NOMINATE" button to complete the nomination.

3.-4. T-cens.support@applicant.insc.tohoku.ac.jp



5.

6. **NOMINATE**



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Nomination

Get login ID(s) and password(s) from the system

7. You will receive an automated email from the system.

From: T-cens.support@applicant.insc.tohoku.ac.jp

Subject: [Tohoku University T-cens] Nomination completed

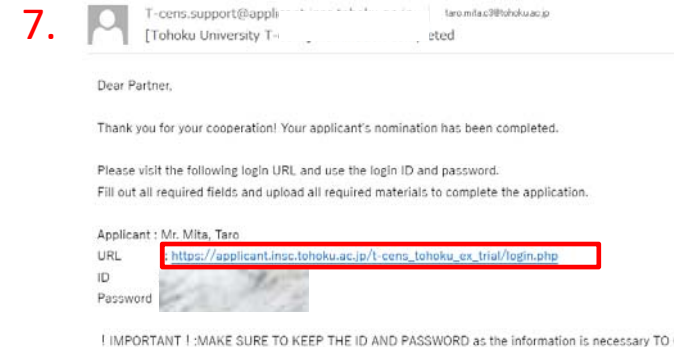
8. Transfer the email to the applicant **along with Application Instruction**(<https://bit.ly/2loJgac>).

BE SURE TO SEND APPLICATION INSTRUCTION TO APPLICANTS.

No excuses would be accepted in case the application meets refusal due to inaccuracies caused by failing to follow the guideline.

***If you have more than one applicant, you are required to go through nomination process from the beginning (P3) and get other login ID(s) and password(s).**

The nomination URL is valid only one time.



8. APPLICATION INSTRUCTIONS FOR APPLICANTS

- Required Application Materials**
1. Pledge <https://bit.ly/326eP9J>
 2. Copy of the applicant's Official Academic Transcript
 3. Letter of Recommendation
 4. Certificate of Enrollment at home university <https://bit.ly/205e1tI>
 5. Photocopy of certificate of language proficiency
 6. Photocopy of passport identification page
 7. ID photo



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Screening and Follow-up

Screening results

1st screening result will be delivered **only to those who failed around the end of December** and final screening results will be open **by the beginning of Feb 2019** on the T-cens.

All applicants must go through the screening process.

Only applicants who pass the screening will be admitted.

Tohoku University
Exchange Programs Online Application for 2018 Enrollment

Applicant Information

Applicant ID	EXCOLA180001
First Name	First
Family Name	Family
Sex	Male
Birthday	0003-03-03
University	University of Victoria
Nationality1	Bangladesh
Nationality2	Bahrain
Program	Cooperative Laboratory Study Program (COLABS)
E-mail	icomcorp.name1+student1000@gmail.com

Message

New	Date	Subject
NEW	2017-09-20 13:34:31	Welcome to the T-cens Online Application System

Online Application Procedures

- STEP 1. Application
- STEP 2. Registration for Arrival Information

Account Management

Password:

Delete Account:

RESULT	Passed	JASSO SCHOLARSHIP	Awarded
Study Period	Spring semester and Fall semester	Faculty/School	法学部 東北六部

(important) Things you MUST do before studying abroad (click the link below)

http://www.insc.tohoku.ac.jp/english/exchange/preparing_to_arrive/

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T-cens



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Screening and Follow-up

Others

Enrollment procedure

We will announce application procedures for the “Certificate of Eligibility” and TU dormitory rooms to successful applicants after we announce the screening results.

Support for those who have Health & Medical concerns

Tohoku University provides support and advice such as counseling, consultations, and referrals for students who consider themselves to have health and medical issues.

After passing the screening, please let us know of the requests and about the service, if applicable.

However if you have anything you wish to clarify on this matter at the application stage, please do not hesitate to contact us.

Student Exchange Division: studyab@grp.tohoku.ac.jp.



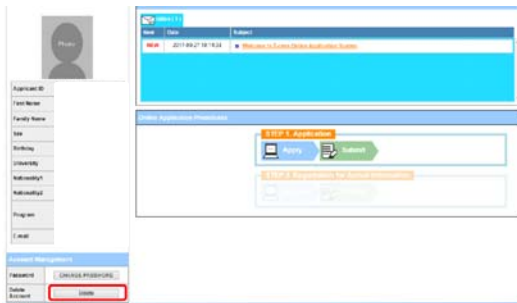
Application: FAQ

Q1 I cannot receive Nomination URL email from T-cens.(General)

Please check junk box of your email software. Sometimes the email server at your university recognizes the email from T-cens as a spam email.

Q2 I accidentally nominated the student for the program he/she does not desire. (General)

We need you to delete current account from T-cens (see image below) and create a new account referring to the page 4 STEP 1-1:Nomination.





Application: FAQ

Q3 How can I get T-cens ID and Password for another applicant.(General)

Get another login ID(s) and password(s) by going through nomination process again from the beginning (P3) .
You are not allowed to create 2 or more accounts at a time.
The nomination URL is valid only one time.