



Payment Details Winter School

Program fee for one participant: EUR 700

For all applicants, the application fee is EUR 700.

Note: final deadline for application and payment is the 31st of December 2019.

Bank details for the payment:

Bank name:	Komerční banka Olomouc
Bank address:	Tř. Svobody 14, 772 14 Olomouc, Czech Republic
BIC/SWIFT Code:	KOMBCZPP
Account no. (IBAN):	CZ9801000000433855090287
Account name:	Palacký University
Payment reference:	State your name and "80901101" (e.g. "John Smith 80901101")

All payments must be made no later than December 31, 2019. Besides EUR, the participant can also make the payment in a different currency. All bank transfer fees and exchange fees are to be covered by the participant. **Make sure you add enough money to the total cost to cover all bank charges connected with the transfer.**



Terms and Conditions

1. The Organizer of the winter school (referred to as the **Organizer**) shall be the International Relations Office, Palacký University, Olomouc, Czech Republic.
2. The Participant of the winter school (referred to as the **Participant**) shall be any person who successfully applied to the winter school.
3. Each Participant shall be obliged to, within the specified deadline, send the signed **terms & conditions**, and pay an **application fee** as determined in the offer.
 - a. Incomplete application shall not be accepted by the Organizer.
 - b. The Participant shall be responsible for the correctness of all data indicated in the application form.
 - c. Based on a completed application form the Organizer shall decide on registration in the respective short-term study program.
 - d. After registration, the applicant shall be obliged to pay the determined fee. The applicant shall be entitled to be accepted into the winter school only after the fee is transferred to the Organizer's bank account.
 - e. Within 30 days after the payment is made, the Organizer shall be obliged to send a Confirmation of Acceptance of the Participant.
4. For the purposes of obtaining a visa, the Organizer shall send to the Participant a Confirmation of Acceptance and an Invitation Letter specifying the address of stay during the winter school.
5. The Organizer shall be obliged to provide the Participants with accommodation throughout the winter school. The Participant shall be obliged to observe the rules and conditions of the accommodation facility.
6. The Organizer shall be obliged to arrange the winter school in such extent as presented to the Participant in the offer. The Organizer shall be entitled to decide on the dates and times of courses, excursions and trips.
7. A precise timetable including all courses, excursions and trips shall be published by the Organizer no later than 3 weeks before the beginning of the winter school.
8. The Organizer reserves the right, in case of unpredictable events (e.g. lecturer's illness), to change the dates of classes. The Participant shall be informed thereof without delay.



9. The Participant acknowledges that the agreed date of the winter school cannot be changed unless specified otherwise by the Organizer.
10. In case of an absence of the Participant in the scheduled program, the Organizer shall not be obliged to provide for a substitute program.
11. For excursions and trips specified in the offer of the winter school, the Organizer shall arrange for supervisors who will lead such excursion or trip. Any Participant not observing any instructions given by the Organizer might be excluded from such excursion or trip.
12. On the last day of the program at the latest, the Organizer shall issue to the Participant a confirmation of completion. In case of successful completion of ECTS requirements, the Organizer shall also specify their credit values.
13. The Participant shall have travel and accident insurance concluded/arranged for the whole duration of the winter school.
14. The Participant hereby consents to personal data processing for administration purposes required by the program.
15. In case of cancellation within 60 days prior to the commencement of the winter school, the Organizer shall charge the following cancellation fees:
 - a. 59 - 50 days prior to commencement: 25% of the price of the program,
 - b. 49 - 20 days prior to commencement: 50% of the price of the program,
 - c. 19 - 0 days prior to commencement and during the stay: 100% of the price of the program.

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 I agree with the *Terms and conditions* of the winter school

Date

Name

Signature