

INFORMATION SHEET

for Shinshu University Student Exchange Application in Academic Year 2020 -2021

1. General Information:

Name of University:	SHINSHU UNIVERSITY	
Website of University:	http://www.shinshu-u.ac.jp/	
Website for exchange student program:	http://www.shinshu-u.ac.jp/institution/gec/cheer/english/inbound/short-term-program/exchange-student.php	
Contact persons for incoming exchange students:	Chika Koike (Ms.) Exchange program coordinator, Shinshu University Division of International Planning 3-1-1 Asahi, Matsumoto, Nagano, 390-8621, Japan E-mail Address: koike_chika@gm.shinshu-u.ac.jp Telephone Number: +81-263-37-3360 Fax Number: +81-263-37-2181	Tomonori Sato(Mr.) Professor, Shinshu University Center for Global Education and Collaboration (GEC) 3-1-1 Asahi, Matsumoto, Nagano, 390-8621, Japan E-mail Address: stomo@shinshu-u.ac.jp Telephone Number: +81-263-37-3227 Fax Number: +81-263-37-3227

2. Academic Calendar:

Dates	Semester 1 (Spring 2020)	Semester 2 (Autumn 2020)
Designated or recommended date of arrival:	March 30, 2020 (tentative)	Late September, 2020
Date students can move into accommodation:	March 30, 2020 (tentative)	Late September, 2020
Orientation and procedures dates:	March 31, 2020 ~ April 3, 2020 (tentative)	Late September, 2020
Classes start ~ end:	April 6, 2020 ~ July 31, 2020 (tentative)	Late September, 2020 ~ End of January, 2021
Registration deadline:	April 17, 2020 (tentative)	Mid October, 2020
Exam and End-of-program presentation period:	Late July, 2020 ~ Early August, 2020	Late January, 2021 ~ Early February, 2021
Vacation (Summer / Spring):	Early August, 2020~ Late September, 2020	Early February, 2021 ~ End of March, 2021
Transcript offered: *will be issued upon completion of the program.	Early October, 2020	Early April, 2021

3. Academic and Enrollment Information:

Length of the exchange period:	One or two semesters	
Qualifications for incoming exchange students:	Enrolled student year:	No requirements, but must be enrolled as a degree-seeking student at their home university for the entire exchange study period at Shinshu University.
	Language Proficiency:	For Japanese Learning: None; For Major Subjects: Fluent enough to understand classes in Japanese
	Extra Qualifications:	To prove they are able to maintain themselves financially for the duration of their exchange in Japan. Must respond to various surveys from Shinshu University.
Language for exchange students:	Japanese	
Certificate requirement:	Take at least 10 credits per year (5 credits a semester), be present at the end-of-program presentation.	
Visa requirements:	To apply for a student visa, students will be required to submit a Letter of Acceptance and a Certificate of Eligibility (COE) (which will be sent to you) to the appropriate Japanese Embassy or Consulate for your area.	

4. Application Procedure:

Dates	For Semester 1 (Spring 2020)	For Semester 2 (Autumn 2020)
Application Period:	October 1, 2019- ~ October 30, 2019	April 1, 2020~ April 30, 2020
Required documents for application:	<ul style="list-style-type: none"> ■ Cover Page of Application Package (to be completed by the home university contact person) ■ Application Document Checklist <Form 1> ■ Application Form <Form 2> ■ Insurance Application Form <Form 3> ■ Medical Certificate <Form 4> ■ Original Academic Transcript (in English or Japanese) ■ 4 photos (40mmx30mm) ■ Copy of Passport ■ Certificate of Bank Deposit Balance Minimum amount (Equivalent to JPY500,000 for one-semester exchange; JPY1,000,000 for one-year exchange) ■ If available, Copy of Evidence of Language Proficiency 	
Notify each partner university of results	Late December, 2019	Late June, 2020

5. Accommodation:

Housing Application Deadline:	To be announced in the "Application of Housing" form, which will be sent to you later.	
Housing available to exchange students:	<ul style="list-style-type: none"> • International house (Off Campus, Rent fee: JPY4,700/month, Other fee: JPY58,000/year) • University apartment (Off Campus, Rent fee: JPY32,000~35,000/month, Other fee: JPY30,000/year) 	
Approximate expenses: *The information is an estimation of the monthly expenditure of a reasonably economical international student at Shinshu University. Expenses will vary according to personal taste and lifestyle.	<u>Total: JPY50,200~107,500/month</u> Housing: JPY4,700~35,000/month Books/Supplies: JPY2,000~3,000/month Local Transportation: JPY500~1,500/month Utility Charge(gas, electricity, water): JPY10,000-15,000/month Meals: JPY25,000~35,000/month Personal/Miscellaneous: JPY5,000~15,000/month Insurance: JPY3,000/month	

6. Pick-up :

Pick-up Service:	No, but an Access Guidebook will be sent to students before coming.
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7. Insurance:

Approximate cost:	We require all exchange students to purchase National Health Insurance(Kokuho), Comprehensive Mutual Insurance & International Student Insurance in Japan. National Health Insurance: JPY around 1,800/month; Comprehensive Mutual Insurance & International Student Insurance: JPY around 1,150/month (tentative) * Insurance fee might be
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8. Scholarship:

How to apply:	To be announced in the Application Guidelines for exchange student program.
Amount:	JPY80,000/month