

INFORMATION SHEET

for Shinshu University Student Exchange Application in Academic Year 2019 -2020

1. General Information:

Name of University:	SHINSHU UNIVERSITY	
Website of University:	http://www.shinshu-u.ac.jp/	
Website for exchange student program:	http://www.shinshu-u.ac.jp/institution/gec/cheer/english/inbound/short-term-program/exchange-student.php	
Contact persons for incoming exchange students:	Chika Koike (Ms.) Exchange program coordinator, Shinshu University Division of International Exchange 3-1-1 Asahi, Matsumoto, Nagano, 390-8621, Japan E-mail Address: koike_chika@gm.shinshu-u.ac.jp Telephone Number: +81-263-37-3360 Fax Number: +81-263-37-2181	Tomonori Sato(Mr.) Professor, Shinshu University Global Education Center(GEC) 3-1-1 Asahi, Matsumoto, Nagano, 390-8621, Japan E-mail Address: stomo@shinshu-u.ac.jp Telephone Number: +81-263-37-3227 Fax Number: +81-263-37-3227

2. Academic Calendar:

Dates	Semester 1 (Spring 2019)	Semester 2 (Autumn 2019)
Designated or recommended date of arrival:	March 29, 2019 (tentative)	Late September, 2019
Date students can move into accommodation:	March 29, 2019 (tentative)	Late September, 2019
Orientation and procedures dates:	April 1, 2019 ~ April 5, 2019 (tentative)	Late September, 2019
Classes start ~ end:	April 8, 2019 ~ July 26, 2019 (tentative)	Early October, 2019 ~ End of January, 2020
Registration deadline:	April 18, 2019 (tentative)	Mid October, 2019
Exam and End-of-program presentation period:	Late July, 2019 ~ Early August, 2019	Late January, 2020 ~ Early February, 2020
Vacation (Summer / Spring):	Early August, 2019 ~ Late September, 2019	Early February, 2020 ~ End of March, 2020
Transcript offered: *will be issued upon completion of the program.	Early of October, 2019	Early of April, 2020

3. Academic and Enrollment Information:

Length of the exchange period:	One or two semesters	
Qualifications for incoming exchange students:	Enrolled student year:	No requirements, but must be enrolled as a degree-seeking student at their home university for the entire exchange study period at Shinshu University.
	Language Proficiency:	For Japanese Learning: None; For Major Subjects: Fluent enough to understand classes in Japanese
	Extra Qualifications:	To prove they are able to maintain themselves financially for the duration of their exchange in Japan. Must respond to various surveys from Shinshu University.
Language for exchange students:	Japanese	
Certificate requirement:	Take at least 10 credits per year (5 credits a semester), be present at the end-of-program presentation.	
Visa requirements:	To apply for a student visa, students will be required to submit a Letter of Acceptance and a Certificate of Eligibility (COE) (which will be sent to you) to the appropriate Japanese Embassy or Consulate for your area.	

4. Application Procedure:

Dates	For Semester 1 (Spring 2019)	For Semester 2 (Autumn 2019)
Application Period:	October 1, 2018- ~ October 30, 2018	April 1, 2019~ April 30, 2019
Required documents for application:	<ul style="list-style-type: none"> ■ Cover Page of Application Package (to be completed by the home university contact person) ■ Application Document Checklist <Form 1> ■ Application Form <Form 2> ■ Insurance Application Form <Form 3> ■ Medical Certificate <Form 4> ■ Original Academic Transcript (in English or Japanese) ■ 4 photos (40mmx30mm) ■ Copy of Passport ■ Certificate of Bank Deposit Balance Minimum amount (Equivalent to JPY500,000 for one-semester exchange; JPY1,000,000 for one-year exchange) ■ If available, Copy of Evidence of Language Proficiency 	
Notify each partner university of results	Late December, 2018	Late June, 2019

5. Accommodation:

Housing Application Deadline:	To be announced in the "Application of Housing" form, which will be sent to you later.											
Housing available to exchange students:	<ul style="list-style-type: none"> •International house (Off Campus, Rent fee: JPY4,700/month, Other fee: JPY58,000/year) •University apartment (Off Campus, Rent fee: JPY32,000/month, Other fee: JPY30,000/year) •Private apartment(Off Campus, Rent fee: JPY20,000/month ~, Other fee: JPY30,000~/year and initial costs might occur.) 											
Approximate expenses: *The information is an estimation of the monthly expenditure of a reasonably economical international student at Shinshu University. Expenses will vary according to personal taste and lifestyle.	<table style="width: 100%; border: none;"> <tr> <td colspan="2">Total: JPY49,400~111,700/month</td> </tr> <tr> <td>Housing: JPY4,700~40,000/month</td> <td>Meals: JPY25,000~35,000/month</td> </tr> <tr> <td>Books/Supplies: JPY2,000~3,000/month</td> <td>Personal/Miscellaneous: JPY5,000~15,000/month</td> </tr> <tr> <td>Local Transportation: JPY500~1,500/month</td> <td>Insurance: JPY2,200/month</td> </tr> <tr> <td>Utility Charge(gas, electricity, water): JPY10,000-15,000/month</td> <td></td> </tr> </table>		Total: JPY49,400~111,700/month		Housing: JPY4,700~40,000/month	Meals: JPY25,000~35,000/month	Books/Supplies: JPY2,000~3,000/month	Personal/Miscellaneous: JPY5,000~15,000/month	Local Transportation: JPY500~1,500/month	Insurance: JPY2,200/month	Utility Charge(gas, electricity, water): JPY10,000-15,000/month	
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6. Pick-up :

Pick-up Service:	No, but an Access Guidebook will be sent to students before coming.
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7. Insurance:

Approximate cost:	We require all exchange students to purchase health and life mutual insurance for student with personal liability insurance & fire mutual insurance in Japan. Health insurance: JPY1,500/month; Life mutual insurance: JPY670/month
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8. Scholarship:

How to apply:	To be announced in the Application Guidelines for exchange student program.
Amount:	JPY80,000/month